# **DocuSign**<sup>®</sup>

# **Exceed Expectations and Do More with Less**

Institutions are constantly asked to do more with less. Over the past few years, budgets have decreased by 66% while workloads have increased by 95%—and a significant part of that burden is agreements. From financial aid for students to hiring faculty and staff, agreements are foundational in higher education. Yet many institutions rely on manual, disconnected processes to get them done—wasting resources, increasing errors, and frustrating everyone involved. By eliminating paper and manual processes, DocuSign increases operational efficiency and improves the experience for students, staff, and alumni.

#### Create a seamless student experience

Offer a digital agreement process that allows students to fill out forms on the go, gives them visibility into the status of their requests, and reduces their wait time.

#### Achieve greater operational efficiency

Reduce what you spend on paper and storage; reallocate staff and faculty time to more mission-driven tasks; and streamline processes with workflows that make documents available to read and sign on virtually any device.

## Increase security and compliance

Securely send and sign agreements in person, offline, or digitally. Proactively detect risks and deploy a modern system of agreement that creates audit trails, manages versions, improves clauses, collects signatures, and digitally stores documents.

#### Make an impact on the environment

Cut the amount of paper used, saving trees and reducing your institution's carbon footprint.

# **Results**

ROI after one year

**University of Texas Austin** 

\$2.41 million

total return

1.52 million

pages of paper

19,740

employee hours saved

**University of Colorado Boulder** 

**74%** 

of requests completed in less than 1 hour

\$823,000

in savings over 12 months

5,000 +

# The DocuSign Agreement Cloud for Higher Education

In addition to budget constraints and increasing workload, institutions of all sizes are also dealing with student demands or a digital, personalized experience.

With the DocuSign Agreement Cloud for Higher Education, you can increase operational efficiency at the speed that's right for you, by securely connecting and digitally transforming your agreement processes, such as admissions, financial aid, staff hiring, procurement, alumni membership, gift management, and the adding/dropping of classes. The result is an education that is faster, simpler, greener, more cost efficient, and always accessible - exactly the modern experience students want.

## Contract lifecycle management

Manage the full agreement lifecycle for complex contracts with automated generation, real-time negotiation, drag-and-drop workflows, and powerful search.

#### **Payments**

Collect payments during the signing process via credit card, Apple Pay, Google Pay, or ACH electronic payments.

### **Guided Forms by Intelledox**

Generate personalized contracts with intuitive "wizard-style" interviews that ensure the capture of complete signer information in person or online.

#### Integrations

Easily embed DocuSign into your existing tools with 350+ pre-built integrations, like Salesforce, Hyland, Workday, Google, and Campus Management.

"We saw a 70% reduction in our traditional workload just because we weren't shuffling paper. We've retasked staff with work that is of higher value to the university."

**Paul Bowman** 

Purchasing Services Director **Utah State University** 

# Use case examples

#### Admissions and financial aid

**Enrollment applications** and agreements

Verification forms

Campus housing applications

Application fee payment/waiver

Scholarship forms

Institutional and state financial aid forms

#### Office of advancement

**Donation requests Fundraising forms** 

#### Academics and registrar

**Transcript request forms** Add/drop forms **Declaration of major/minor** 

Internship proposal agreements

#### **Procurement**

Master service agreements **Purchase orders** Statements of work RFP/RFQ/RFI sign offs **Vendor contracts** 

#### **Human resources**

Office letters On/off-boarding agreements **Performance management** 

#### Finance and legal

Invoice and expense processing Audit sign off **Grant applications NDAs** Internal compliance Licensing agreements **Patent applications** 

#### About DocuSign

DocuSign helps organizations connect and automate how they prepare, sign, act on, and manage agreements As part of the DocuSign Agreement Cloud, DocuSign offers eSignature: the world's #1 way to sign electronically on practically any device, from almost anywhere, at any time. Today, more than 500,000 customers and hundreds of millions of users in over 180 countries use DocuSign to accelerate the process of doing business and to simplify people's lives.

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